



# Responsible Purchasing Charter



April 2012



INNOVATIVE FUNCTIONS



# Commitments

To guarantee the complete success of the company's responsible purchasing and CSR (Corporate Social and Environmental Responsibility) policies, we must ensure that our supplier partners work in the same way as us. We also need to make sure that they share the same environmental and social priorities, business ethics and supply chain control. We rely on this charter as a means of formalising our achievements, ambitions and expectations regarding our main supplier partners. By working together we will make swifter and better progress.



Didier Chal  
Head of Purchasing

A handwritten signature in blue ink that reads 'Heiter'.

Corinne HEITER  
President



# Commitments

Our approach is based on the RESPECT that underpins relations with all our partners and on the “Ten Commitments for Responsible Purchasing” charter that meets the approval of REXOR and our main suppliers:

- 1- Ensuring financial fairness with our suppliers
- 2- Encouraging collaboration between major clients and key suppliers
- 3- Reducing the risk of mutual dependence between clients and suppliers
- 4- Involving major clients in their fields
- 5- Assessing the total cost of purchases
- 6- Integrating environmental issues
- 7- Ensuring the regional responsibility of the company
- 8- Purchasing: one function and one process
- 9- One purchasing function with overall responsibility for directing supplier relations
- 10- Establishing a consistent buyer remuneration policy

<http://www.decision-achats.fr/Images/Breves/ALaUne/1339/file/100211CDAFMCChartedeBonnesPratiques.pdf>





## Suppliers: Our commitments and expectations

### ➤ HEALTH & SAFETY:

- **Training and informing** partners in safety and preventive measures
- **Protecting** personnel, equipment and the environment
- **Ensuring that personal protective equipment** is worn
- **Working on the Single Document** risk analysis so that we can put an efficient and consistent management tool in place that can be shared by everybody
- **Applying the legislation** in force regarding chemical products (REACH)
- **Making sure that regulations are complied with**
- **Incorporating prevention of psycho-social risks** into professional risk assessment







## Suppliers: Our commitments and expectations

### ➤ THE ENVIRONMENT:



- **Complying with legal obligations and other requirements applicable to sites**
- **Setting up a policy of continuous environmental improvement**
- **Preventing and controlling the risks of pollution**



- **Reducing energy consumption and consumption of consumables via a carbon footprint assessment**
- **Reducing waste and looking for recycling streams**
- **Reducing environmental impact**
- **Improving risk management linked to production processes**





## Suppliers: Our commitments and expectations

### ➤ Social Responsibility:



- Respecting the declaration of the International Labour Organization (ILO)
- Refusing to use child labour
- Eliminating forced and compulsory labour
- Complying with all applicable laws regarding social issues
- Establishing a preventive programme for health and safety at work
- Respecting partners and commitments
- Encouraging long-term partnerships
- Prioritising local purchasing whenever possible
- Recycling packaging
- Grouping orders





## Business ethics and suppliers: Our commitments and expectations

We ask our suppliers for a high level of personal and professional ethics and that they comply with the regulatory statutes in force in their countries as well as the following principles:

- 1- **Rejecting corruption**
- 2- **Reporting anti-competitive practices**
- 3- **Respecting the confidential nature of information exchanged**
- 4- **Respecting intellectual property**
- 5- **Avoiding conflicts of interest**
- 6- **Working in an honest and transparent manner**

We would like to thank our supplier partners for supporting us in these measures. We are attentive to any suggestions for improving our relations and sharing best practice in the field of responsible purchasing.

